

**Mission Bend No. 5 Association, Inc.**  
**Board of Directors Meeting**  
**April 10, 2024**

The Board of Directors Budget Meeting was held on Wednesday, April 10, 2024, at the Community Volunteer Fire Department (Training Room B) – 16003 Bellaire Blvd, Houston, TX 77083.

**Directors Present:** Baltazar Gutierrez, Lynda Eyberse, Connie Patton, & Janice Hayes

**Directors Absent:** Robert Vallair

**Also in Attendance:** Managing Agent, Kelley Wheeler, CMCA, AMS, representing Crest Management Company.

**GENERAL SESSION**

The meeting was called to order at 6:04 PM.

**Homeowner Open Forum & Guests:** 3 homeowners were present for the meeting.

**Approval of Minutes:** A motion was made, seconded, and carried to approve the minutes from the Board of Directors meeting held on January 10, 2024.

**Financial Report:** The financial statements ending March 31, 2024, were reviewed. Total cash in the Operating Account is \$213,123.39 and Capital Reserves is \$120,000.00. Outstanding maintenance fees for 2024 were \$20,392.17

**Committee Reports:**

*Architectural Review Committee:* Exterior Modifications Report – 2 applications were received, and both were approved.

**Business**

**Initiation of Collection Actions, Foreclosure Actions, and Deed Restriction Enforcement Actions:**

A motion was made, seconded, and carried to approve the following accounts to be sent to the attorney for **Deed Restrictions:** 3050627018, 3050624012, 3050629040, 3050627028, & 3050526010.

A motion was made, seconded, and carried to approve the following accounts to be sent to the attorney for **Delinquency:** None

**Announcement of Board Decisions Made Between Board Meetings:**

*Upon motion made and duly seconded the motion passed to hereby approve and confirm the following actions of said corporation.*

- November Irrigation Repairs – Growth Services, Inc. – \$1,699.03

**Other Business**

- Election of Officers
  - o President – Baltazar Gutierrez
  - o Vice President/ Treasurer – Robert Vallair
  - o Secretary – Connie Patton
  - o Director – Lynda Eyberse
  - o Director – Janice Hayes

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- Account 3050536018 – Authorization for Lawsuit – DRV – Approved
- Account 3050627001 – Authorization for Lawsuit – DRV – Approved
- Account 3050832041 – Authorization for Lawsuit – DRV – Approved
- Account 3050629047 – Authorization for Lawsuit – Delinquency – Approved
- Account 3050526016 – Authorization for Lawsuit – Delinquency – Approved
- Account 3050629003 – Authorization for Lawsuit – Delinquency – Approved
- Account 3050537009 – Authorization for Lawsuit – Delinquency – Approved
- Account 3050624012 – Authorization for Lawsuit – Delinquency – Approved
- Account 3050624020 – Authorization for Lawsuit – Delinquency – Approved
- Account 3050526007 – Authorization for Lawsuit – Delinquency – Approved
- Small Balance Accounts – The Board approved waiving any small balance under \$30.00 as long as it is not assessments.

**Schedule of the Next Meeting:** Board Meeting – May TBD, 2024.

**Adjournment:** With no further business, the Open Session portion of the meeting was adjourned at 7:13 PM.

**EXECUTIVE SESSION:**

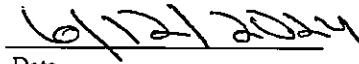
The meeting was called to order at 7:14 p.m.

The Board reviewed the Enforcement Action Report, Legal Status Report, and Account Receivables.

With no other business to discuss, the Executive Session was adjourned back into Open Session, and a recap was given.

**Adjournment:** The meeting was adjourned at 7:36 p.m.

**APPROVAL:**   
Authorized Officer

  
Date