

Mission Bend No. 5 Association, Inc.
Board of Directors Meeting
April 10, 2024

The Board of Directors Budget Meeting was held on Wednesday, April 10, 2024, at the Community Volunteer Fire Department (Training Room B) – 16003 Bellaire Blvd, Houston, TX 77083.

Directors Present: Baltazar Gutierrez, Lynda Eyberse, Connie Patton, & Janice Hayes

Directors Absent: Robert Vallair

Also in Attendance: Managing Agent, Kelley Wheeler, CMCA, AMS, representing Crest Management Company.

GENERAL SESSION

The meeting was called to order at 6:04 PM.

Homeowner Open Forum & Guests: 3 homeowners were present for the meeting.

Approval of Minutes: A motion was made, seconded, and carried to approve the minutes from the Board of Directors meeting held on January 10, 2024.

Financial Report: The financial statements ending March 31, 2024, were reviewed. Total cash in the Operating Account is \$213,123.39 and Capital Reserves is \$120,000.00. Outstanding maintenance fees for 2024 were \$20,392.17

Committee Reports:

Architectural Review Committee: Exterior Modifications Report – 2 applications were received, and both were approved.

Business

Initiation of Collection Actions, Foreclosure Actions, and Deed Restriction Enforcement Actions:

A motion was made, seconded, and carried to approve the following accounts to be sent to the attorney for **Deed Restrictions:** 3050627018, 3050624012, 3050629040, 3050627028, & 3050526010.

A motion was made, seconded, and carried to approve the following accounts to be sent to the attorney for **Delinquency:** None

Announcement of Board Decisions Made Between Board Meetings:

Upon motion made and duly seconded the motion passed to hereby approve and confirm the following actions of said corporation.

- November Irrigation Repairs – Growth Services, Inc. – \$1,699.03

Other Business

- Election of Officers
 - o President – Baltazar Gutierrez
 - o Vice President/ Treasurer – Robert Vallair
 - o Secretary – Connie Patton
 - o Director – Lynda Eyberse
 - o Director – Janice Hayes

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- Account 3050536018 – Authorization for Lawsuit – DRV – Approved
- Account 3050627001 – Authorization for Lawsuit – DRV – Approved
- Account 3050832041 – Authorization for Lawsuit – DRV – Approved
- Account 3050629047 – Authorization for Lawsuit – Delinquency – Approved
- Account 3050526016 – Authorization for Lawsuit – Delinquency – Approved
- Account 3050629003 – Authorization for Lawsuit – Delinquency – Approved
- Account 3050537009 – Authorization for Lawsuit – Delinquency – Approved
- Account 3050624012 – Authorization for Lawsuit – Delinquency – Approved
- Account 3050624020 – Authorization for Lawsuit – Delinquency – Approved
- Account 3050526007 – Authorization for Lawsuit – Delinquency – Approved
- Small Balance Accounts – The Board approved waiving any small balance under \$30.00 as long as it is not assessments.

Schedule of the Next Meeting: Board Meeting – May TBD, 2024.

Adjournment: With no further business, the Open Session portion of the meeting was adjourned at 7:13 PM.

EXECUTIVE SESSION:

The meeting was called to order at 7:14 p.m.

The Board reviewed the Enforcement Action Report, Legal Status Report, and Account Receivables.

With no other business to discuss, the Executive Session was adjourned back into Open Session, and a recap was given.

Adjournment: The meeting was adjourned at 7:36 p.m.

APPROVAL:



Authorized Officer

6/12/2024
Date